

## CHILDREN'S RIGHTS ALLIANCE

**The Children's Rights Alliance unites over 150 members working together to make Ireland one of the best places in the world to be a child. We change the lives of all children by making sure that their rights are respected and protected in our laws, policies and services. We identify problems for children. We develop solutions. We educate and provide information on children's rights. We unite our members and put pressure on Government to put children first.**

**Job Title:** Online Safety Legal and Policy Officer

**Job Purpose:** The Online Safety Legal Officer is a member of the Legal, Policy and Services Team and will support the scaling up of the Children's Rights Alliance's online safety campaign to make the online world a safer place for children and young people by bedding down children's rights in laws, regulations and policies.

### **Legal and Policy Activities**

- Prepare and review research documents, legal, legislative, policy and consultation submissions/reports/ information packs that analyse and highlight gaps in the protection of children's rights online under international human rights law together with identifying recommendations/solutions to close those gaps.
- Advise the Children's Rights Alliance on areas of online safety law, policy and practice where children's rights need to be strengthened.
- Keep track of international and national developments that are relevant to the project and identify opportunities for change and influence.
- Work with the Communications and Campaigns Team, Chief Executive and Online Safety Coordinator on the design and delivery of advocacy, public affairs and information materials.
- At the request of the Online Safety Coordinator, represent and promote Alliance positions from time to time as required.
- Engage with Alliance members and external organisations and persons as necessary to carry out the above duties.

### **Other**

- Act in accordance with the objectives and ethos of the Alliance.
- Participate in regular supervision with your line manager.
- Participate in team and staff meetings, service reviews/evaluations and contribute to the development of policy and practice within the organisation.
- Report any area of concern to your line manager in a timely manner.
- Show reasonable flexibility in relation to hours of work of attendance to meet the needs of the work. Work during unsocial hours may be required.
- Participate in and engage with a performance management programme.

- Identify training needs with your line manager and participate in training opportunities appropriate to the role.
- Be vigilant to any health and safety risks, data protection of child protection risks in the workplace and bring any concerns to designated officers and/or your line-manager.
- Participate in the efficient flow of information within the organisation by sharing and seeking information as appropriate.
- Participate in Strategic Planning, Work Planning, Budgetary and Evaluation Activities.
- Assist the Alliance to complete evaluation reports, board reports and reports for funders.
- Undertake other duties as may be reasonably required from time-to-time.

**Skills/attributes:**

**Experience:**

- Professional experience in a legislative or policy research and analysis role.
- Experience of using law to advance human rights and equality.

**Knowledge:**

- Educated to third level and educated to a Masters or professional postgraduate level. An undergraduate and/or postgraduate degree in law and/or human rights is necessary.
- Demonstrated knowledge of children's rights issues and of relevant domestic, EU and international law.
- Demonstrated familiarity with current developments and debates on children's rights issues and online safety.

**Skills and abilities:**

- Demonstrated ability to think strategically and to identify opportunities.
- A commitment to ensuing quality assurance, control and improvement.
- Excellent interpersonal skills.
- Project management and co-ordination skills.
- Ability to plan and prioritise own and the team's work.
- Ability and aptitude to respond to a changing external context.
- Ability to effectively allocate and use resources to deliver maximum impact.
- Ability to communicate clearly and transfer complex information in a concise and accessible form.
- Strong legal writing, research and analytical skills with excellent attention to detail.
- Commitment to the values of the Children's Rights Alliance.

**Location:** Offices of the Children's Rights Alliance, 7 Red Cow Lane, Smithfield, Dublin 7 with some hybrid working upon agreement.

**Reporting to:** Online Safety Coordinator

**The terms, conditions, and benefits:**

- The position is fulltime with the possibility of part-time and flexible working.
- The starting salary is commensurate with experience. Other benefits include: 1.5% annual increase based on the successful completion of your annual appraisal; annual leave of 25 days pro rata; closure of the office on Good Friday and Christmas period (four days); the

Alliance's Time in Lieu Policy; Bike-to-work schemes/tax saver commuter tickets) and access to the Alliance's Employment Assistance Programme.

**Applications:** A letter of application, along with a CV should be sent to Tanya Ward at [jobs@childrensrights.ie](mailto:jobs@childrensrights.ie) Closing date for applications is **COB – Friday 15 March 2024**.